

Internal regulations

(Adopted by the board on April 23, 2025)

Preamble

The purpose of these internal regulations is to supplement the statutes of the Wx Alliance association, founded in accordance with the law of July 1, 1901.

It sets out the practical operating procedures, the rights and obligations of members, and the internal organization.

I – Membership and Contributions

Article 1 – Conditions of membership

Any natural or legal person who shares the values and objectives of the association may become a member, subject to approval by the board.

Article 2 – Contribution

The annual membership fee is set each year by the General Meeting (GM).

The fee is valid for one year from the date of payment and **covers 365 rolling days**, regardless of the date of membership.

The reference membership fee is set at **€52 per individual for the year 2024 in France**.

To take into account global economic disparities, the amount of the contribution is adjusted according to the classification of countries established by the World Bank. Four groups are defined:

- **High income: 100% of the reference contribution**
- **Upper middle income : 80 %**
- **Lower middle income : 60 %**
- **Low income : 40 %**

Start-ups, which are less than one year old at the time of membership, also benefit from a preferential rate of 50% of the reference rate for the first year.

The applicable scale depends on the country of residence declared by the member upon registration. The latter must provide their main address, including the country, and **certify on their honor that the information provided is accurate**.

Article 3 – Loss of membership

Any member loses his status:

- by resignation notified in writing;
 - by cancellation pronounced by the office for serious reason (non-compliance with the statutes, internal regulations or damage to the association);
 - in the event of non-payment of the contribution within 1 month after reminder.
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II – Functioning of the organs

Article 4 – General Meeting (GM)

Meetings are convened electronically at least 14 days before the scheduled date.

A quorum of 30% of members is required to validate decisions.

Article 5 – Powers of Attorney

Any member may be represented by another active member.

A single member may not hold more than **two proxies**.

Article 6 – Remote participation

Meetings can be held remotely (video conferencing, collaborative tools).

Remote votes are valid if they are tracked, dated, and authenticated.

III – Role of the Office

Article 7 – Composition and responsibilities

The board is composed of, at a minimum, a president, a secretary, and a treasurer.

It ensures the day-to-day management of the association and the implementation of the decisions of the general meeting.

Article 8 – Meetings of the office

The office meets as often as necessary, at the call of the president or the majority of its members.

IV – Communication and identity

Article 9 – Use of name and media

The logo, the name "Wx Alliance" and the association's resources may not be used without express permission from the office.

Article 10 – Rules of Conduct

Members agree to respect:

- political and religious neutrality,
 - courtesy in exchanges (emails, forums, video calls),
 - confidentiality of internal discussions.
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V – Working groups or projects

Article 11 – Creation of groups

Thematic groups (legal, technical, communications, etc.) may be formed.

Their leaders are appointed by the board and report on their activities according to a schedule determined at the time of their creation.

VI – Sanctions

Article 12 – Disciplinary sanctions

In the event of a serious breach, a member may be suspended or excluded after being summoned to appear before the board and given the opportunity to defend themselves.

VII – Amendment of the internal regulations

Article 13 – Modalities of modification

This regulation may be amended:

- by the office, by the majority of its members,
- or by the AGM, by simple majority.

It is communicated to all members within 15 days of adoption.

Annexes

- Examples of power of attorney

In case of any inconsistency or dispute in the interpretation of this document, the French version shall take precedence.